

University of Massachusetts/Amherst
School of Nursing
APPLICATION FOR AN ASSISTANTSHIP

NAME _____

ADDRESS _____

HOME PHONE # _____ EMAIL: _____

Student ID# _____ Social Security # ___/___/___ DOB ___/___/___

Employee ID# (if applicable) _____

Check which course of study you are in:

Master's Degree _____ concentration

Doctoral _____ DNP PhD

Please indicate which position you are applying for (if you know): _____

If you have performed an assistantship before, please list with *who*, *what department*, and what your responsibilities and assigned duties were. Also, list any other information you want us to consider.

- 1) Please comment on any *strengths* or *special skills* that you possess that might help us match you with the proper faculty, (ex. language, computer, research, etc.) Use the back of this page or another sheet.
- 2) List any courses in which you have an “**incomplete**” grade.
- 3) Will you be a full time student (9 or more credits) for the academic year 2007 – 2008? ___yes___ no
- 4) **You must submit a current resume.**
- 5) **You must submit two letters of reference.**
- 6) You must be available to fulfill the commitment/and or hours specified by the faculty member whom you will assist. Please submit your tentative academic schedule on the back of this form.

SIGNATURE _____

DATE _____

Return this form to Maureen Bailey, Room 226 Arnold House, School of Nursing, University of Massachusetts, Amherst, MA

ARTICLE 2

Definitions

(Taken from *Agreement Between Graduate Employee Organization Local 2322/UAW and the University of Massachusetts at Amherst*)

“Teaching Associate” – a graduate student employed on a salaried basis responsible for the teaching and grading of a course. A TO may have additional, related duties as assigned.

“Teaching Assistant” – a graduate student employed on a salaried basis with one or more of the following responsibilities in courses for which he or she does not have primary responsibility: (1) coordinate, lead, or assist in the instructional process in preparation and direct interaction with students in lab, discussion, quiz, or problem sessions; (2) meet with students and teach during office hours; (3) grade papers; (4) grade and proctor exams; (5) supervise undergraduate interns; (6) counsel students; (7) administer colloquium programs. A TA may have additional, related duties as assigned.

“Research Assistant” – a graduate student employed on a salaried basis to perform work related to academic research, including but not limited to, the gathering and analysis of data, the development of theoretical analyses and models, the production or publication of scholarly journals and research reports, which is primarily for his or her own research, and is secondarily for the benefit of the University, faculty or academic staff supervisor, or granting agency.

“Project Assistant” – a graduate student employed on a salaried basis to perform work related to academic research, including but not limited to the gathering and analysis of data, the development of theoretical analyses and models, the production or publication of scholarly journals and research reports, which is primarily for the benefit of the University, faculty or academic staff supervisor, or a granting agency, and is secondarily for the graduate student employee’s own research.