



OFFICE 2 OFFICE  
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## Business reply order form

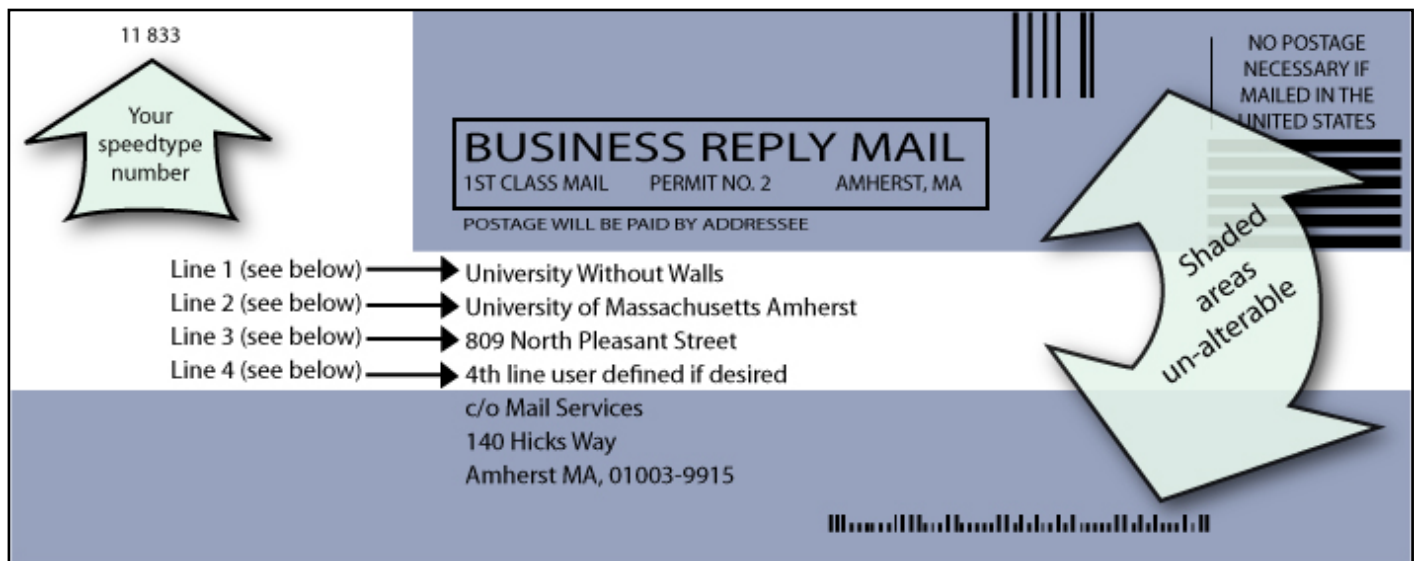
Dimensions/envelope size \_\_\_\_\_ Today's date \_\_\_\_\_ Date artwork needed \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Dept \_\_\_\_\_ Speed type no. \_\_\_\_\_ Campus address \_\_\_\_\_

Send completed .PDF design file to: \_\_\_\_\_

Comments: \_\_\_\_\_



Please complete the following lines to specify the text you want to appear on the top 4 lines of the address block

Line 1 user defined text max 35 characters \_\_\_\_\_

Line 2 user defined text max 35 characters \_\_\_\_\_

Line 3 user defined text max 35 characters \_\_\_\_\_

Line 4 user defined text max 35 characters (optional) \_\_\_\_\_

This form available for download at: [http://www.umass.edu/mail/bus\\_reply.html](http://www.umass.edu/mail/bus_reply.html)