Availability of lofting kits is limited and is first come, first serve until they run out. All tools needed to loft your bed can be obtained from your Service Center. Instruction information is contained in this document. For more information regarding your Service Center, please visit http://www.housing.umass.edu/reshall/desksvces.html.

To place a request through the Residential Life Facilities Operations Request System, please visit http://www.servicerequest.housing.umass.edu/home.html and follow the prompts.

North:
Building A, B, C, and D - To receive a kit, please request one through the Residential Life Facilities Operations Service Request System.

Northeast:
Kits are available at the following locations:
- Crabtree: Room 018, Bike Room
- Dwight: Room 006, Bike Room
- Hamlin: Room 011, Recreation Room
- Johnson: Room 008, Recreation Room
- Knowlton: Room 021, Behind Kitchenette
- Leach: Room 004, Bike Room
- Lewis: Room 012, Recreation Room
- Mary Lyon: Room 002, Recreation Room
- Thatcher: Room 013

Sylvan:
McNamara, Cashin, and Brown – Kits are located in the basement lounge of each hall, room 0008.

Orchard Hill:
Field, Grayson, Webster, and Dickinson – Kits are available outside of room 332 in each hall.
Central:
Kits are available at the following locations:
Baker: Rooms 435B, 335B, 225B
Brett: Basement Elevator Lobby
Brooks: Room 008, Lounge
Butterfield: Room 005, Recreation Room
Chadbourne: Basement Lounge
Greenough: Basement Lounge
Gorman: Room 023, near vending machines
Van Meter: Room 136
Wheeler: Room 021, Lounge

Southwest
Cance, Coolidge, Crampton, Emerson, Kennedy, James, John Adams, John Quincy Adams, MacKimmie, Melville, Moore, Patterson, Pierpont, Prince, Thoreau and Washington: Kits are available at the following locations for pick up 24/7, unless otherwise noted, until October 10, 2014.* Lofting kits are available on a first come, first serve basis until they run out.

Cance: Room 429
Coolidge: Room 1202
Crampton: Room 323
Emerson: Room 320A
Kennedy: Room 1202
James: Room 400A
John Adams: Room 508A
John Quincy Adams: Room 1210
MacKimmie: Room 423
Melville: Room 400A
Moore: Room 018
Patterson: Room 344
Pierpont: Room 327
Prince: Room 111
Thoreau: Room 220A
Washington: Room 1210

To return a kit you no longer want, please submit a request to have it picked up through the Residential Life Facilities Operations Service Request System.

*Spring 2015 semester lofting kit requests should be made through the Residential Life Facilities Operations Service Request System.
Commonwealth Honors College Residential Community

Birch, Elm, Linden, Maple, Oak, Sycamore: Kits are available at the following locations for pick up 24/7, unless otherwise noted, until October 10, 2014.* Lofting kits are available on a first come, first serve basis until they run out.

Birch: 325  
Elm: 606  
Linden: 225  
Maple: 245  
Oak: 248  
Sycamore: Lofting kit request must be made through the Residential Life Facilities Service Request System

To return a kit you no longer want, please submit a request to have it picked up through the Residential Life Facilities Operations Service Request System.

*Spring 2015 semester lofting kit requests should be made through the Residential Life Facilities Operations Service Request System.
Lofting & Bunking Instructions:

Lofting or bunking your bed can maximize the space in your room. However it can be unsafe if it is done incorrectly. We care about your safety and below have provided instructions on how to loft or bunk your bed correctly and safely by hall.

For the following halls, refer to these lofting instructions: Brown

- You need a set of bed ends, a stabilizer rail, hex head bolts, barrel nuts, bunking pins and a wrench. The bed ends and stabilizer bar will be delivered. The accessories and tools can be found at the Residential Service Desk.
- Attach the stabilizer rail to the extra bed ends with the bolts and barrel nuts. See diagram to the left. Tighten with a ½” wrench.
- Insert the bunking pins into the top of all four corners of the lofting base.
- Lift the bed frame on top of the lofting base and on top of the bunking pins.

For the following halls, refer to these lofting instructions: Birch, Brett, Brooks, Cance, Cashin, Coolidge, Crabtree, Crampton, Dickinson, Dwight, Elm, Emerson, Field, Gorman, Grayson, Greenough, Hamlin, James, John Adams, John Quincy Adams, Johnson, Kennedy, Knowlton, Leach, Lewis, Linden, MacKimmie, Maple, McNamara, Melville, Moore, Oak, Patterson, Pierpont, Prince, Sycamore, Thatcher, Thoreau, Washington, Webster

- You need a set of bed ends, a stabilizer bar, and 4 bunking pins. (You can get more bunking pins from your Residential Service Desk.)
- Attach the stabilizer bar about half way up the post of the extra bed ends by hooking it in place. The bar needs to be secured inside of the lofting base.
- Insert the bunking pins into the top of all four corners of the lofting base.
- Lift the bed frame on top of the lofting base and on top of the bunking pins.

For all halls, refer to these bunking instructions:

- You will need four bunking pins.
- Place your bed at mid-height.
- Insert the bunking pins into the top four corners of the bed ends.
- Lift the bed frame on top of the bed ends and place on the bunking pins.