Apartment and Room Selection Guide

FALL 2017

CONTENTS

1 • Your Fall 2017 Room Selection Checklist
2 • When Can I Select A Room For Fall?
3 • Important Room Selection Tips for Fall 2017
4 • Resources for Successful Room Selection

RESIDENTIAL LIFE
Student Services

www.umass.edu/living

LivingatUMassAmherst
LivingatUMass
livingatumass
Your Fall 2017 Room Selection Checklist

• Use this checklist to track your progress through Fall 2017 Online Room Selection! For more information, look inside this brochure.

• Groups and Group Leaders - be prepared! Review your room selection process carefully.

• Don’t forget the Important Tips section!

☐ Re-read and sign the Residence Hall Contract and resubmit your Housing Profile in SPIRE under Main Menu > Housing.

☐ Request an appointment for the process you plan to use.
Remember, everyone who plans to participate MUST request an appointment. You will receive an email confirmation of your successful request.

☐ Research early and prepare by watching Online Room Selection Video Tutorials and discussing housing preferences with potential roommates.

☐ When appointments post, perform test searches to familiarize yourself with room selection.

☐ Select Your Assignment!
Remember, once you select in a process, you are not eligible to participate in other processes until the Summer Change Process.

☐ Get Confirmation!
When you are assigned, you will receive a confirmation email.
When can I select a room for fall?

Fall 2017 Selection Processes

DEFINED RESIDENTIAL COMMUNITIES
Click here for information and application
Application Due: February 19, 2017
Appointments Post: March 3, 2017 by 3:00pm
Room Selection: March 6 – March 9, 2017, 11:59pm

SOPHOMORE EXPERIENCE
Click here for information and application
Application Due: February 19, 2017
Appointments Post: March 3, 2017 by 3:00pm
Room Selection: March 7 – March 9, 2017 11:59pm

HONORS LIVING AND LEARNING COMMUNITY
www.umass.edu/living/residence/chcrc
Appointment Request in SPIRE:
Feb. 20 – March 2, 2017 11:59PM
Appointments Post: March 3, 2017 by 3:00pm
Room Selection: March 6 – March 9, 2017 11:59pm

MULTI-YEAR ROOM SELECTION
www.umass.edu/living/residence-halls/
undergraduate-housing
Appointment Request in SPIRE:
March 3 – March 20, 2017 11:59pm
Appointments Post: March 21, 2017 by 3:00pm
Room Selection: March 22 – March 31, 2017 4:00pm*

*Students who miss the Multi-Year Room Selection appointment deadline or who do not select a housing assignment by March 31 at 4:00pm are not guaranteed an assignment. If you have missed the deadline, please contact our office to discuss options.
1. Every student who wants to participate in a room selection process must request an appointment in SPIRE or apply for each process. Students who do not submit an application or request an appointment by the deadline are not eligible to participate in the process and will not be given an extension or exception.

2. Your appointment is determined by how many semesters you have lived on campus. You can see this information under Housing>Room Selection Priority on SPIRE. Priority will be recalculated for fall room selection on February 17, 2017.

3. A Group Leader can only invite a person into a roommate group if they have an appointment for that process.

4. When you accept a group invitation, your group leader is responsible for selecting an assignment for the group. You are not able to select the assignment yourself. Follow up with your group leader to ensure they have fulfilled their responsibility! If you decide to leave the group, the group leader must dissolve that group.

5. If your group wishes to continue searching after they have selected an assignment, they must re-form the group!

6. In each selection process, students can select or change their assignment three (3) times. “Selection Opportunities Remaining” on the Room Selection Home page indicates this limit.

7. Get confirmation! After you request an appointment, join or form a group, or select an assignment, ensure that you or your group leader complete all the steps by checking your Room Selection Home page or your confirmation emails.

8. Once you select an assignment, you are subject to the contract cancellation fee. Only select an assignment if you are sure you want to live on campus for fall 2017.
Your Residence Hall Contract is for the full academic year. Students who select an assignment and later cancel are subject to a minimum $100 Cancellation Fee which increases monthly. Click here for the Fall 2017 Cancellation Fee schedule.

Get the My UMass App!
Get the free My UMass app at the Apple App Store or Google Play.

Living at UMass website
Find detailed descriptions of our fall 2017 housing options, amenities, floor plans and room selection instructions!

Online Room Selection Video Tutorials
Watch Step by step instructions for all parts of Online Room Selection.

Students With a Disability or Medical Need
Click here for more information about your options.

Questions? Contact Us!
Residential Life Student Services
235 Whitmore Administration Building
413-545-2100 living@umass.edu