



DECLARATION OF COMPLETION OF AN ACADEMIC MINOR

Academic minors are declared when the course work for the minor has been completed by the student with a minimum cumulative gpa (cgpa) of a 2.00 (or, in the semester prior to the student's graduation, if course work related to the minor is being completed in his/her final semester). To declare a minor, complete sections A and B below and return this form to the Registrar's Office, 213 Whitmore Administration Building. An authorized representative of the department certifying completion of the minor must sign section B.

This form must be returned to the Registrar's Office before the student's graduation; minors cannot be added to the record of a graduated student.

Section A: Identifying Information

Student Name _____ Class _____

Student ID Number _____

Major(s) _____

Title of Academic Minor _____

Section B: Certification of Completion of an Academic Minor

(to be completed by an authorized representative of the department offering the Minor)

This certifies that the above-named student:

___ Has completed all requirements with a minimum cgpa of 2.00 in all courses for the minor.

___ Will have completed all requirements with a minimum cgpa of 2.00 upon satisfactory completion of the following courses in progress for the minor.

(Must list specific courses and grades required for the 2.00 cgpa)

_____	_____
_____	_____
_____	_____

Signature of Authorized Department Representative

Date