COPE Preliminary Proposal Questions

1. Course Title:

2. Credits:

3. Please describe your target audience (major, minor, college, year, Five College Consortium students, etc.)
   Target Audience:

4. Will this course fulfill any requirements for a major, minor, or certificate? (If this is a new course that changes the requirements of any existing program, you must submit a program revision proposal describing the changes and providing a rationale.)

5 Travel Information. Describe your proposed itinerary, including length of travel period.

6. When will the course take place?
   Winter Break
   Spring Break
   May
   Summer
   Other, please explain

7. What is your experience in the proposed location?

8. Who will your co-leader or assistant leader be? (Note that UMass policy requires that each program have two University affiliated, non-participant leaders for risk management purposes: the faculty instructor and a second-in-command. This assistant or co-leader could be another faculty member or a graduate student)

9. Address any health, safety or other risk management concerns in this location.