

## CHANGE OF STATUS INSTRUCTIONS

### F-1 TO F-2

Submit the following documents, in the order listed below, to United States Citizenship and Immigration Services (USCIS):

1. Check for \$370 payable to "Department of Homeland Security"
2. Form I-539 completed ([www.uscis.gov/sites/default/files/files/form/i-539.pdf](http://www.uscis.gov/sites/default/files/files/form/i-539.pdf))
3. Copy of receipt for the F-1's (spouse or parent) previous \$200 SEVIS I-901 fee ([www.fmjfee.com/](http://www.fmjfee.com/))
4. Copy of your new F-2 I-20 form (signed & dated by you at bottom)
5. Copies of all of your previous F-1 I-20 forms
6. Print out of your I-94 arrival record (<https://i94.cbp.dhs.gov/I94/#/home>)
7. Copies of your photo identification page in passport **and** F-1 visa stamp. **DO NOT SEND YOUR ORIGINAL PASSPORT.**
8. Copies of current and all previous F-1 I-20 forms belonging to the F-1 (under which your F-2 I20 was issued)
9. Copies of your F-1 spouse or parent's passport photo identification page **and** F-1 visa stamp
10. Proof of finances that supports the financial details on you and your spouse or parent's new I-20 forms
11. Copy of Marriage or Birth Certificate (translated into English if necessary)
12. *Recommended:* A brief written statement explaining in detail the reason for your change of status request; and why you did not apply for an F-2 visa in your own country.

For the latest information on where to file your application, please see the USCIS website for further instructions: [www.uscis.gov/i-539](http://www.uscis.gov/i-539).

#### **Remember:**

1. This procedure only changes your immigration status **inside the US**. A change of status does not provide you with a new visa stamp in your passport. Once approved you will still need a valid F-2 visa stamp for any future travel and re-entry to the US. US visas may only be obtained at a US consulate abroad.
2. You **may not** depart the US while your change of status application is pending. If you do, your application will be considered abandoned and canceled and no refund will be given.