



University of Massachusetts
Amherst

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Memorandum

TO: Deans, Directors and Department Heads

FROM: Andrew P. Mangels, Controller

DATE: September 14, 2006

SUBJECT: Fiscal Year 2002 Retroactive Raises on Grant and Contract Funds

The retroactive salary payments for the time period of July 1, 2001 to July 6, 2002 will be paid out by Human Resources during October 2006 in accordance with recently passed legislation. Since a vast majority of the grants and contracts during that period have been closed out or have insufficient funds to cover the raises, it is no longer practical to charge these retroactive raises to the original grants and contracts. Therefore, the campus central budget will fund 70% of grant and contract retro payments and 30% will be funded in the schools in which the grant or contract originated.

Eligibility criteria for this retroactive salary increase payment for current employees are:

Staff in non-exempt positions

- Must have been in an active payroll status at any time during the time period of July 1, 2001 through July 6, 2002

Faculty and Staff in exempt positions

- Must have been in an active payroll status on June 30, 2001, and worked during the time period of July 1, 2001 through July 6, 2002

Graduate Student Employees

- Must have been in an active payroll status on September 2, 2001 in a graduate student employee assistantship appointment for the 2001-2002 academic year (Please note that assistantship stipends were subject to and may be affected by the minimum stipend rates calculated for the 2001-2002 academic year.)

At this time there is no legislative authorization to provide this retroactive salary increase payment to former employees, including retirees. Employees who have been re-hired in post retirement appointments are also not eligible to receive this retroactive salary increase payment. Employees who were employed in a non-benefited position during this time period are not eligible for a retroactive salary increase payment.

The full amount of the retro payments on grant and contract funded payouts will be charged to the Dean's RTF% account when Human Resources makes the payments. The budget office will transfer an amount equal to 70% of the payouts to the Dean's RTF% to cover the central funding. Grant and contract funds covered under this policy are as follows:

Federal Funds: 23120-23125, 23131, 23151-23155

State Funds: 23220-23225, 23231, 23251-23255

Local Funds: 23321-23325, 23351-23355

Private Funds: 23420-23425, 23451-23455

Please feel free to contact me with any questions at 545-1675.