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MEMORANDUM

To: Deans, Directors and Department Heads

From: Juan A. Jarrett, Assistant Vice Chancellor for Human Resources

Subject: Payment of FY08 Non-Unit Salary Increases (Corrected Memorandum)

Date: February 19, 2008

The payment schedule for the FY08 salary increases for eligible non-unit non exempt and exempt staff is outlined below. The FY08 salary increases for non-unit non exempt have an effective date of July 8, 2007. FY08 salary increases for non-unit exempt staff have an effective date of September 30, 2007.

Pay check date

- 02/22/2008 - The new base salary rates will be paid for non-unit non exempt staff.
- 03/07/2008 - The new base salary rates will be paid for non-unit exempt staff.
- 03/07/2008 - The retroactive portion of the salary increases will be paid for non-unit non exempt staff.
- 03/21/2008 - The retroactive portion of the salary increases will be paid for non-unit exempt staff.

Please share this information with staff in your departments.