

University of Massachusetts
Amherst

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Memorandum

TO: Deans, Directors, Department Heads, Business Managers and
Bookkeepers

FROM: Andrew P. Mangels, Controller

DATE: January 11, 2007

SUBJECT: Change in the University Mileage Reimbursement Rate-2007

We have received notification from Stephen W. Lenhardt in the President's Office that the mileage reimbursement rate for employees who use their cars on University business will increase to 48.5 cents per mile from the current rate of 44.5 cents per mile set in January 2006. This is consistent with the rate set by the IRS and is effective January 1, 2007. In addition, the rate for deductible medical or moving expenses is 20 cents per mile, also effective January 1, 2007.

Please inform your staff.

Thank you.