



University of Massachusetts  
AMHERST

340 Whitmore Admin. Building  
hatch@admin.umass.edu  
phone: 413-545-1581  
fax: 413-545-2114

Office of the Vice Chancellor  
for Administration and Finance

## **M E M O R A N D U M**

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**To:** Chancellor, Provost, Vice Chancellors, Deans, Directors, Department Heads  
**From:** Joyce Hatch, Vice Chancellor for Administration and Finance  
**Subject:** Campus Emergency Management  
**Date:** June 15, 2005

I am pleased to announce that Donald Robinson has agreed to assume additional responsibilities as Special Assistant to the Vice Chancellor of Administration and Finance for Campus Emergency Management. Don will also continue as Director of Environmental Health and Safety.

Don will coordinate the development and implementation of a campus emergency management process which prepares for, mitigates, responds to and recovers from emergencies. In accomplishing this task, the campus needs to work together in identifying its vulnerabilities and planning a managed response. Don's capabilities make him an excellent choice to lead this effort. He has over 30 years of campus experience in environmental health and safety, is a Registered Professional Engineer, graduated from the GE Corporate Management Program, holds a doctorate in Industrial Engineering and Operations Research from UMass, is an adjunct professor in Public Health and Engineering, has served as vice president of the National Safety Council for Campus Safety, and currently heads the Board of Directors for the Safety Council of Western New England.

The campus has made a commitment to emergency preparedness planning. The benefits cannot be overstated: it protects our employees, the campus community and the environment while insuring that we meet regulatory requirements. I thank you in advance for your support of Don's efforts. I am sure he will be contacting many offices on campus to build on the foundation that has already been laid. Plans are currently underway to hold an Emergency Management table top exercise on June 29. In the meanwhile, please feel free to call on him with any thoughts or suggestions.

Thank you.