

# Memorandum

**To:** Deans, Directors, and Department Heads  
**From:** Chief Barbara O'Connor  
**Date:** April 12, 2005  
**Re:** Crime Statistics

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Federal law requires the University to report statistics concerning the occurrence of a variety of criminal offenses reported either to the police OR to any official of the institution who has "significant responsibility for student and campus activities". The specific law is the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, formerly named the Campus Security Act.

If you or anyone in your department is aware of any crimes that occurred on campus in 2004 that were not reported to the University Police Department, it is critical that you forward the information to Chief Barbara O'Connor, 102 Dickinson Hall, no later than May 31, 2005. The information you provide should include the date and location of the crime, as well as a brief description of the incident so that it can be appropriately classified according to the FBI crime definitions. A crime report form containing definitions is attached to this memorandum.

There are seven major categories of crimes that must be reported: 1) Criminal Homicide, broken into the sub-categories murder/non-negligent manslaughter, and negligent manslaughter; 2) Sex Offenses, broken into the sub-categories of Forcible Sex Offenses (including rape) and Non-forcible Sex Offences; 3) Robbery; 4) Aggravated Assault; 5) Burglary; 6) Motor Vehicle Theft; and 7) Arson.

We are required to report whether any of these crimes were "hate crimes" and where they occurred. Any liquor law violations, drug law violations, and illegal weapons possession must also be reported if the incidents resulted in either an arrest or disciplinary referral.

Please distribute this memorandum with its attachments to all staff and faculty members in your area who have responsibility for student and campus activities. If you have any questions or would like to discuss a specific incident, please feel free to contact Chief Barbara O'Connor at 545-2125.

Thank you for your assistance in complying with this federal law. Please return all completed forms to me at the Police Department, 102 Dickinson Hall.

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Attachments: Crime Statistic Report Form



UNIVERSITY OF MASSACHUSETTS  
CRIME STATISTIC REPORT FORM

Please forward this completed form to Chief Barbara O'Connor, 102 Dickinson Hall or  
adion@admin.umass.edu

Reporting Person: _____	Phone Number: _____		
Classification (see definitions below): _____	Date Incident Occurred: _____		
Location of Incident (building name or address): _____			
Brief description of the incident: _____			
Check the appropriate answer to the following questions:			
	Building _____	Street _____	
Did the crime occur on a UMass owned, controlled or leased property?	Yes _____	No _____	
Did the crime occur at a University-sponsored activity or event?	Yes _____	No _____	

**Crime definitions from the Uniform Crime Reporting Handbook**

***Criminal Homicide:***

**A. Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

**B. Negligent Manslaughter:** The killing of another person through gross negligence.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

**Hate Crime:** A hate crime, also know as a bias crime, is a criminal offense committed against a person, property, or society, which is motivated, in whole or in part, by the offender's bias against a race, religion, disability, sexual orientation, or ethnicity/national origin. Hate crimes reported under this requirement must involve the crimes of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, or arson.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joyriding.)

**Arson:** The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc. Only fires determined through investigation to have been willfully or maliciously set are classified as arsons. Fires of suspicious or unknown origins are excluded.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine).

**Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Sex Offenses-Forcible:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

A. **Forcible Rape**--The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. **Forcible Sodomy**--Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. **Sexual Assault With An Object**--The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. **Forcible Fondling**--The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

**Sex Offenses-Non-forcible:** Unlawful, non-forcible sexual intercourse.

A. **Incest**--Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. **Statutory Rape**--Non-forcible sexual intercourse with a person who is under the statutory age of consent.