Brief Alcohol Screening and Intervention for College Students (BASICS)
(Graduate Assistant)
20 Hours/Week

GRADUATE ASSISTANT POSITION AVAILABLE

JOB DESCRIPTION:

Background:

BASICS provides brief screening and clinical assessment, counseling and other substance abuse services to undergraduate students as part of a comprehensive strategic plan to reduce high risk drinking offered by the Center for Health Promotion. This position involves general administration of the BASICS program for students who violate the alcohol policy, who are medically transported due to intoxication, who are held in protective custody or who have been arrested due to an alcohol related incident.

Duties:

1. Conducts individual and group student assessments using brief motivational interviewing strategies and techniques within the evidence-based program of BASICS; provides one-on-one interventions to students referred by Residence Life, the Dean of Students staff, police, UHS, Hampshire Regional District Court, and emergency room staff.

2. Performs administrative functions which support the BASICS program, which includes implementation of BASICS software program to assist with scheduling, tracking, and documentation of students.

3. Attend in-service trainings and meetings as well as attend bi-weekly meetings with supervisor.

4. Understands, is committed to, and contributes to implementation of departmental and institutional goals for achieving non-discrimination and creating a multicultural environment.

5. Appropriately discuss, document and maintain sensitive, confidential patient/client information; adhere to HIPAA standards.

6. Prepare appropriate written reports and statistical documentation.

7. Assist with other duties as assigned.

Qualifications:

1. Graduate student enrolled in a degree program in public health, education, psychology, or other related human relations profession who currently has completed a Master’s Degree.
2. Significant prior work experience with health promotion and community programs including development, implementation and evaluation.

3. Working knowledge of substance use and abuse, health care systems, community organization, group dynamics, teaching health promotion/disease prevention principles and techniques.

4. Ability to work effectively with a diverse population of students, peers, UHS Staff, community and agency representatives. Diversity includes, but is not limited to, race, sex, culture, nationality, sexual orientation, gender expression, and ability. Knowledge of UMass preferred.

5. Ability to organize work, exercise good judgment, complete tasks in a timely manner, collaborate, perform routine supportive tasks such as scheduling and record keeping.

6. Good written and verbal English communication skills; proficiency in another language a plus.

7. Creativity, initiative, and flexibility.

8. Prior facilitation, presentation, and training experience preferred.

The Position will begin on January 9, 2017 and run through May 27, 2017. This is an academic-year appointment including winter session and spring break. Academic department approval required to qualify for tuition waiver and benefits.

Please send resume and cover letter of application to Diane Fedorchak at dfedorch@umass.edu or via mail at Center for Health Promotion, BASICS 350, 150 Infirmary Way, University of Massachusetts, Amherst, MA 01003. Review of applications will begin immediately and will continue until the position is filled.