



Graduate Records Office
 534 Goodell Building
 University of Massachusetts Amherst
 Amherst MA 01003-9333

Request for Transfer of Nondegree Course Credit for Master's Level Programs

Criteria for Acceptable Transfer Credit
 (Also refer to the *Graduate School Handbook*)

1. Six nondegree credits may be transferred from nondegree to degree status. (Some higher credit degree programs may transfer up to twelve nondegree credits.)
2. Courses must have been taken within three years of formal admission to the master's program.
3. Courses must not have been used to satisfy the requirements for any other degree.
4. The department must verify that the courses are applicable to the student's program.

Name:

Student number:

Department:

Degree (*masters only*):

Dept.	Course #	Title	Credits	Grade	Sem/Year

Please transfer these credits to the student's master's degree program:

 Graduate Program Director

 Date

Graduate School Use (52209): Admit Term: _____ Program: _____ Plan: _____ Processed: _____

Return completed form to the address above. For questions, please call the Graduate Records Office at (413) 545-0024.