

## CHECK LIST FOR MASTER'S DEGREE

GRADUATE SCHOOL - UNIVERSITY OF MASSACHUSETTS AMHERST

Office of Degree Requirements

534 Goodell Building, Amherst, MA 01003

degreq@grad.umass.edu (413) 545-0025

**DEADLINES:**

February Degree	-	January 15 <sup>th</sup> or next working day
May Degree	-	last working day of April (usually April 30 <sup>th</sup> )
September Degree	-	last working day of August (usually August 31 <sup>st</sup> )

### REQUIREMENTS FOR ALL CANDIDATES:

- \_\_\_\_\_ Course work completed. (Grades for courses being taken in the current semester will be reported at the end of the Final Examination Period.)
- \_\_\_\_\_ **Master's degree eligibility form** completed and filed with the Office of Degree Requirements by the deadline. The applicant, department graduate program director, and department head/chairman must sign the eligibility form.

### OTHER REQUIREMENTS WHICH MAY OR MAY NOT APPLY:

- \_\_\_\_\_ Language Requirement satisfied.
- \_\_\_\_\_ Thesis Committee appointed by the Graduate Dean.
- \_\_\_\_\_ Thesis Outline received by the Graduate School.
- \_\_\_\_\_ General Examination/Thesis Defense passed. (Must be scheduled and passed before deadline date.)
- \_\_\_\_\_ Two unbound copies of your thesis, printed on acid free paper. **Both copies must include original signatures on their signature pages.**

PLEASE REMEMBER THAT **DEADLINES ARE ABSOLUTE** AND NO EXCEPTIONS CAN BE MADE.

PLEASE CHECK WITH OFFICE OF DEGREE REQUIREMENTS FOR LATEST FORMS.

Revised 9/8/06