

**DEPARTMENT OF ENGLISH**  
**ELIGIBILITY OVERRIDE, CAPACITY OVERRIDE AND OFF-LINE COURSE PERMISSION**  
**FALL 2018**

**TO THE STUDENT:** please fill out the following. Note that the instructor's permission does not guarantee enrollment. You should take action to remove any obstacles to your enrollment (the most frequent is a credit overload). After a few days, ask your instructor whether you have been enrolled in the course.

***\*Please return this form to Mary Coty in W431 South College\****

**FIVE COLLEGE STUDENTS:** Have your instructor sign a Five College interchange form and return it to your five college interchange office. UMass students return form to 613 Goodell. DO NOT USE THIS FORM.

**CONTINUING ED STUDENTS:** Use their form and return it to them. DO NOT USE THIS FORM.

\_\_\_\_\_  
STUDENT NAME

8-DIGIT SPIRE NUMBER:

\_\_\_\_\_  
STUDENT PHONE NUMBER

\_\_\_\_\_  
STUDENT E-MAIL ADDRESS

**COURSE INFORMATION:**

ENGLISH \_\_\_\_\_ LECT. \_\_\_\_\_  
DISC./LAB \_\_\_\_\_

5-DIGIT CLASS #: \_\_\_\_\_  
5-DIGIT CLASS #: \_\_\_\_\_

**TO THE INSTRUCTOR:** *By providing your signature below, you agree to the enrollment of this student in your class regardless of eligibility/pre-requisite restrictions and stated course capacity.*

\_\_\_\_\_  
INSTRUCTOR SIGNATURE

\_\_\_\_\_  
DATE

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**OFFICE USE ONLY**

\_\_\_\_\_ This student was enrolled on \_\_\_\_\_

\_\_\_\_\_ This student COULD NOT be enrolled because of

\_\_\_\_ 1] credit overload

\_\_\_\_ 2] other:

This form was processed by: \_\_\_\_\_