
SCHOOL OF EDUCATION - UNIVERSITY OF MASSACHUSETTS AMHERST

BEACON DEADLINE: The deadline for *Beacon* announcements is 3:30 p.m. on Monday, due in Room 124, Furcolo Hall or to zinnia@educ.umass.edu. All assistantships will run for two issues unless otherwise indicated. Examinations and dissertation proposals run for only one issue.

ATTENTION! The *Beacon* is available on-line at: <http://www.umass.edu/education/publications/beacon.pdf>
If you have problems accessing this link, go to the School of Education home page, click on publications and then click on *Beacon*.

SPRING 05 ASSISTANTSHIPS AVAILABLE (by department)

Dean's Office

HOURLY POSITION – THE DEAN'S OFFICE

Winter 2004 - Spring 2005, 5 hours per week

This position coordinates and supports the Commonwealth Education Deans' Council, the UMass Deans, and other committees.

Responsibilities include: attend committee meetings, provide support to committee members including: convening meetings and arranging conferences and other events; developing informational and marketing materials; assist in report writing and presentation development; present at meetings and other events; develop and maintain contacts with on-campus departments and off-campus institution and organizations.

Qualifications include: excellent organizational, communication, and computer skills.

To apply, please send application letter and resume to: **Dr. Andrew Effrat**, Dean, 124 Furcolo Hall.

Availability is contingent upon funding.

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### Educational Policy, Research and Administration

#### **RESEARCH ASSISTANTSHIPS – Center for Educational Assessment**

12/18/04 – 8/31/05 (three appointment periods) Up to two (2) full-time (20 hours per week)

These graduate student research assistantships are associated with a contract with the Buros Center for Testing at the University of Nebraska on the comprehensive evaluation of the National Assessment of Educational Progress.

**Responsibilities include:** Conducting multivariate statistical analyses on mapmark standard setting data; attending project meetings; writing computer code for linking and scaling NAEP scores across subpopulations; performing literature reviews on equating, scaling, standard setting, and score reporting; and co-authoring research reports.

**Qualifications:** All candidates should have extensive knowledge of item response theory, multidimensional scaling, and test construction. Candidates should also have experience in implementing different types of item exposure controls in a computerized-adaptive test environment, and should be able to program in FORTRAN.

To apply, please contact **Dr. Stephen G. Sireci**, (545-0564) or email: [Sireci@acad.umass.edu](mailto:Sireci@acad.umass.edu). Application review will begin immediately and continue until positions are filled.

*Availability is contingent upon funding.*

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Student Development and Pupil Personnel Services

PROJECT ASSISTANTSHIPS – School Psychology

Spring 2005. Three part-time (15 hours)

Responsibilities include: work with faculty in North Adams Public Schools in Reading First, assessment, intervention, and consultation in general and special education and school improvement in monitoring student progress in math skill development.

Qualifications: preference will be given to doctoral students in the School Psychology Program.

To apply, please contact: **Dr. Gary Stoner**, 361 Hills South (545-1527) or email: gstoner@educ.umass.edu.

Availability is contingent upon funding.

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### **Teacher Education and Curriculum Studies**

#### **PROJECT ASSISTANTSHIP -- STEP**

Spring 2005. One part-time (10 hours)

**Responsibilities include:** working as an administrative assistant in the STEP Bridges to the Future program, assisting in admission process, including contacting applicants and working with schools to organize interview/recruitment day, graduation and orientation for next fall. Some travel to Athol and Orange will be required.

**Qualifications:** Computer skills and ability to work with faculty in schools necessary.

To apply, please contact: **Dr. Barbara Madeloni**, Furcolo Hall (577-0495) or email: [madeloni@educ.umass.edu](mailto:madeloni@educ.umass.edu)

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FORMATION OF DISSERTATION COMMITTEE

PAMELA J. PLUMER Proposed Dissertation Title: "Using peers as intervention agents to improve the social behaviors of elementary-aged children with Attention Deficit Hyperactivity Disorder: Effects of a peer coaching package." Statement of the Problem: Evaluating the effects of a peer coaching package on the social behaviors of elementary-aged students with ADHD.

Chairperson: Dr. Gary Stoner.

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### **ATTENTION GRADUATE STUDENT EMPLOYEES**

Graduate student employee orientations start December 13. These are designed to address and complete all of the paperwork requirements necessary to become employees at UMASS Amherst. All mandatory federal and state forms and required campus forms such as the Participation Agreement and the Union Dues Deduction form will be reviewed during these sessions. Assistantship Forms are completed in the department. Additionally, there will be a comprehensive explanation of health and dental insurance plans. These orientations are required and are the best and most efficient way for completing all of these critical requirements.

The following times and rooms have been scheduled for the upcoming academic year New Graduate Student Employee Orientations:

Monday, December 13                      Room 162 - 75 Campus Center  
Beginning at 2:00

Tuesday, December 14                    Room 162 - 75 Campus Center  
Beginning at 2:00

Monday, January 10, 2005                Room 803            Campus Center  
Beginning at 2:00

All sessions begin at 2:00. The presentations last about an hour and there is plenty of time afterwards to receive assistance in completing paperwork and ask questions. Staff from Human Resources will also address visa and tax treaty issues at these sessions. Unlike in the Fall there is no special session for International students.

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ATTENTION FEBRUARY, 2005 DEGREE CANDIDATES

The next degree-granting period will be February, 2005. Listed below are deadline dates to apply for graduation for M.Ed., C.A.G.S., Ed.D. and Ph.D. candidates who will have completed requirements for a February, 2005 degree.

M.Ed. and C.A.G.S. Candidates

Degree Eligibility forms must be completed and returned to Linda Guthrie in the Graduate Program Office, 123 Furcolo, no later than January 11th, 2005.

This is to allow time for processing and obtaining the necessary signatures of the Graduate Program Director (Andrew Effrat). The Eligibility form must be accompanied by the School of Education Program of Study form (M-2 or C-2) which requires your Advisor's signature. Forms are available in the Graduate Program Office and on the School of Education home page:

www.umass.edu/education

go to: [Academics](#)

go to: [Advising Guidelines](#)

M.Ed. degree candidates who enrolled before Fall, 1999 are responsible for checking with the Office of Degree Requirements (545-0025) concerning payment of the Commencement Fee before January 18, 2004. (Students who enrolled Fall, 1999 or later have already paid the Commencement Fee.)

Ed.D. and Ph.D. Candidates:

The Doctoral Degree Eligibility form must be submitted to the Graduate Program Office, along with the D-9 form (Result of Final Oral Examination) no later than January 11th, 2005. This form is sent to each student by the Degree Requirements Office (534 Goodell) after the defense date is scheduled (Form D-8).

All final dissertations must be signed by Andrew Effrat, Dean of the School of Education. Students should call the Dean's Office (545-0234) to schedule a time to obtain this signature.

All fees and materials must be submitted to the Office of Degree Requirements (Room 534 Goodell) by 5:00 p.m., January 18th, 2005. **This is a firm deadline!**

Please note: If you do not file for graduation by the degree deadline date, you must pay the Program Fee to maintain continuous enrollment until you graduate.

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## **Thesis Formatting at UMass Amherst Winter 2005**

The Office of Information Technologies offers a workshop with detailed instructions on how to format a thesis to meet the requirements of the University of Massachusetts Graduate School with Microsoft Word for Windows. The workshop includes margins, footnotes, bibliographies, page numbering, headings, table of contents, etc.

### **Registration**

Registration is required and is not complete until you have paid the \$10 fee. To register, go to the Administrative Desk in A118 Lederle GRC (545-9730).

### **Microsoft Word for Windows**

The course covers Microsoft Word XP (2003), Word 2000, or Word 97 on Windows. You need to tell us exactly which version of Word you are using when you register so we will have the appropriate course materials for you.

**Wednesday, February 9, 2005 from 9 am - noon**

### **Prerequisite**

Working knowledge of your version of Microsoft Word for Windows and Windows.

### **Course materials on Web or disk**

If you cannot attend the class, you may find the materials on the OIT Web site:  
[www.oit.umass.edu/workshops/tutorials.html](http://www.oit.umass.edu/workshops/tutorials.html)

Although we no longer offer workshops for Word on the Macintosh and older versions of Word on Windows, the materials are still available. You may purchase a course packet from OIT for \$5 plus tax.

For information, send email to [workshops@oit.umass.edu](mailto:workshops@oit.umass.edu)

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RefWorks Workshops ~ Intersession and Spring 2005

Offering Two Levels:

Preregistration is required. Email refworks@library.umass.edu

Location for all workshops: W.E.B. Du Bois Library, Calipari Room (Main Floor).

1. RefWorks Bibliography Basics for Undergraduates

We will cover how to access RefWorks, enter and organize references, and create quick bibliographies according to various citation styles (e.g. MLA or APA).

- **Wednesday, March 23, 4-5 PM**
- **Tuesday, March 29, 4-5 PM**

2. RefWorks for Graduate Students, Faculty and Other Advanced Researchers

Besides the fundamentals, we will create multiple accounts, populate and manipulate your database, convert Endnote libraries to RefWorks, import references from library databases, use RefWorks to retrieve articles and

search catalogs, and create bibliographies in your preferred citation styles.

- **Monday, January 10, 4:30-6 PM**
- **Wednesday, January 19, 10:30 am - 12 PM**
- **Tuesday, January 25, 12:30 - 2 PM**
- **Monday, February 7, 4 - 5:30 PM**
- **Tuesday, February 9, 4 - 5:30 PM**
- **Monday, March 7, 2:30 - 4 PM**
- **Wednesday, March 9, 10:30 am - 12 PM**
- **Wednesday, March 9, 6:30 - 8 PM**
- **Tuesday, March 29, 6:30-8 PM**
- **Monday, April 4, 4 - 5:30 PM**
- **Tuesday, April 12, 4 - 5:30 PM**

**Preregistration is required. Email refworks@library.umass.edu
Location for all workshops: W.E.B. Du Bois Library, Calipari Room (Main Floor).**

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