

School of Education Contact List

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School of Education ▪ Fall 2011

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Center for International Education (CIE)	545-0465
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Center for School Counseling Outcome Research (CSCOR)	545-3619
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Center for Youth Engagement (CYE)	545-1527
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Access to Critical Content and English Language Acquisition (ACCELA)	577-1315
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Project LEAD	577-2909
Linda Driscoll (Hills South)	
Student Assessment, Research and Evaluation Office (SAREO)	545-1390
Gary Malaney & Elizabeth Williams (Hills North)	
Tutoring Enrichment Assistance Models for Schools (TEAMS)	545-1574
Robert Maloy (2 Furcolo Hall)	

COMMONLY USED UNIVERSITY PHONE NUMBERS

<u>Emergency – 911</u>	Police Non-Emergency	545-2121
Bursar’s Office 215 Whitmore		545-2368
Continuing & Professional Education – Main Office		545-2414
Continuing Education Building, 100 Venture Way, Hadley		
Continuing & Professional Education – Registrar		545-3653
Continuing Education Building, 100 Venture Way, Hadley		
Faculty and Staff Assistance Program (FSAP)		545-0350
University Health Services, 150 Infirmary Way		
Financial Aid		545-0801
255 Whitmore		
Graduate School – Registrar/Admissions		545-0024/545-0722
534 Goodell		
Health Services		577-5000
150 Infirmary Way		
Library		545-0150
W.E.B. Du Bois Library		
OGCA – Office of Grant and Contract Administration		545-0698
Research Administration Building		
OIT – Office of Information Technology – Help Desk		545-9400
A109 Lederle Graduate Research Tower		
OIT - Office of Information Technology – Main Office		545-1955
A217 Lederle Graduate Research Tower		
Parking Services Office		545-0065
Parking Services Building, 51 Forestry Way		
Snow Day Hotline		545-3630
Undergraduate Admissions		545-0222
Mather Building, 37 Mather Drive		
Undergraduate Registrar		545-0555
213 Whitmore		

School of Education

Technology Support

Faculty and staff technology support is provided by the Business Office.

How to contact:

- For support contact your Departmental Administrative Assistant:

Sheila Seuffert – EPRA/Sd – (5-3610) seuffert@educ.umass.edu

Malis Loeung - TECS - (5-0246), malis@educ.umass.edu

or email Karlee Drumgool kmd@educ.umass.edu or visit the Business Office in 125 Furcolo Hall.

- The Business Office will forward requests for service to an on-call student technician to evaluate and assist. Most calls are handled on a first-in basis unless a significant issue develops requiring immediate attention.
- If a problem cannot be corrected by SOE technicians, the Business Office will forward the request for service to the UMass Office of Informational Technology. During nights and weekends you can contact them directly at (413) 545-9400 or official-helpdesk@admin.umass.edu

Examples of support:

- Set-up new computer equipment (Tagging, imaging and physical set-up)
- Trouble-shoot computers/printers when not functioning correctly (Range from simple fixes such as a loose wire/cable to additional memory)
- Assistance with downloading/installing/upgrading software
- Establish new user ID's
- Assist Faculty and Staff when encountering problems with log-ins/passwords/network access issues
- Moving computer equipment
- Assist with Lab computer and/or projector problems when Ed Tech Service representative is unavailable

ACADEMIC CALENDAR: Fall 2011 – Spring 2012

FALL 2011

First Day of classes	Tuesday	September	6
Last day to add or drop any class with no record -Undergraduate, Graduate, Stockbridge, Continuing Education	Monday	September	19
Holiday -Columbus Day	Monday	October	10
Monday class schedule will be followed	Tuesday	October	11
Last day to Drop with "DR" -Graduate	Monday	October	17
Mid-Semester Date (Last day to Drop with 'W' -Undergraduate, Stockbridge, Continuing Education)	Thursday	October	20
Holiday -Veterans' Day	Friday	November	11
Registration begins for Spring 2012	Monday	November	14
Friday class schedule will be followed	Wednesday	November	16
Thanksgiving recess begins after last class	Wednesday	November	23
Classes resume	Monday	November	28
Last day of classes	Friday	December	9
Reading Period begins	Saturday	December	10
Reading Period ends	Sunday	December	11
Final examinations begin	Monday	December	12
Last day of final examinations	Saturday	December	17
Snow day for Dec. 17 exams, semester ends	Monday	December	19
Final grades due	Tuesday	December	27
Number of class meetings: MTuWThF: 13			

WINTER TERM 2011/2012

First Day of classes	Monday	December	19
Last day to add/drop	Thursday	December	22
Holiday Break starts	Saturday	December	24
Classes resume	Tuesday	December	27
Holiday Break starts	Saturday	December	31
Classes resume	Tuesday	January	3
Last day to drop with "W"	Wednesday	January	4
Holiday -Martin Luther King's Birthday	Monday	January	16
Last day of classes	Friday	January	20
Final grades due	Thursday	January	26

SPRING 2012

First day of classes	Monday	January	23
Last day to add or drop any class with no record -Undergraduate, Graduate, Stockbridge, Continuing Education	Monday	February	6
Holiday -Presidents' Day	Monday	February	20
Last day to Drop with "DR" -Graduate	Monday	March	5
Mid-Semester Date (Last day to Drop with "W"-Undergraduate, Stockbridge, Continuing Education)	Tuesday	March	13
Spring recess begins after last class	Saturday	March	17
Classes resume	Monday	March	26
Registration begins for Fall 2012	Monday	April	2
Holiday -Patriot's Day	Monday	April	16
Monday class schedule will be followed	Tuesday	April	17
Founders Day	Sunday	April	29
Last day of classes	Tuesday	May	1
Reading Day	Wednesday	May	2
Final examinations begin	Thursday	May	3
Second Reading Day	Saturday	May	5
Final examinations resume	Monday	May	7
Last day of final examinations, semester ends	Thursday	May	10
Graduate and Stockbridge Commencements	Friday	May	11
Undergraduate Commencement	Saturday	May	12
Final grades due	Tuesday	May	15
Number of class meetings: MTuWThF: 13			