Travel Registry – How to Search for Registries

1.

Register your Travel
The University of Massachusetts Travel Registry facilitates rapid location and communication in the event of an emergency situation. Please select your campus from the left and follow the prompts to enter your travel information. Thank you for registering!

Navigate to https://travelregistry.umasscs.net & select LOGIN/REGISTER

2.

Security: Login (existing user)
To login, please enter your UMass NetID or email address (AMHERST USERS: please use your NET ID) for your username and your corresponding password and campus.

Login for username, please use your Net ID or UMass email address (AMHERST USERS: please use your NET ID).

Username:
Password:
Campus:

Use NetID Login Info
1. You are taken to this page where you would begin to register your own travel.

2. Instead navigate to Registrants > Search

Search by Last Name

Note: If you were to leave this blank and search you would see all registries in the Depts you have access to.
You now see all registries for that name. Note: Higher numbers are more recently created.

You could also name and save this search for future use.

After selecting the desired registry:

- Go to itinerary to see dates and locations.
- Go to Approvals to see if registry approval has been done/sent.
- Go to Questionnaires to see the Pre-Travel Authorization form.
*To view the query search you may have saved above.*

Navigate to the "House" > Administrative

Saved Searches are found here