

2007-2008 Assistantship Information

This information does not apply to Student Hourly

DATES: AY 09/02/07 to 05/24/07 Suggested for TA's and TO's: Full Year 09/02/07 to 5/24/08
Fall 09/02/07 to 1/12/08
All other appointments may run any # of weeks between 5/27/07 to 5/24/08 Spring 01/13/08 to 5/24/08

International students may work up to 40 hours per week during intersession, 12/14/07 to 1/28/08 and from June through August.

PARTICIPATION AGREEMENT – Must be submitted by student one time only

Print at : <http://amherst.cvip-umass.net/pdfs/student.pdf>

MINIMUM RATES

Funding Area	As of 1/1/2007
Academic Affairs (all other AA departments except for the schools & colleges listed below)	\$18.25
• College of Humanities & Fine Arts	\$18.25
• College of Natural Sciences & Mathematics	\$19.34
• College of Social & Behavioral Sciences	\$18.25
• School of Education	\$18.25
• College of Engineering	\$18.94
• College of Natural Resources & the Environment	\$18.25
• Isenberg School of Management	\$18.91
• School of Nursing	\$18.25
• School of Public Health & Health Sciences	\$18.25
Student Affairs Executive Area	\$18.25
Administration & Finance Executive Area	\$18.25
Chancellor's Executive Area	\$18.25
University Advancement	\$18.25

TUITION and CURRICULUM FEE WAIVER:

Earnings between **May 27, 2007 and September 1, 2007** that are in excess of \$2,555.00 will be applied towards calculating tuition and Curriculum Fee waivers for the AY 07-08.

Single Semester	\$3,467.75
Fall and Spring	\$6,935.00
Summer (thesis / dissertation)	\$2,555.00
Fall, Spring and Summer	\$9,490.00

*See Retroactive Waiver/Fee Reimbursement for **Spring only** earnings.*

HEALTH BENEFITS: (WORKING GRADUATE ASSISTANTSHIPS ONLY)

All qualified earnings between **May 27, 2007 and May 24, 2008** will be used to calculate Health Plan exemptions for the AY 07-08.

Health Plans run: **Fall Plan** Aug 1, to Jan. 31 **Spring Plan** Feb. 1, to July 31

*See Retroactive Waiver/Fee Reimbursement for **Spring only** earnings.*

- **\$3,467.75** 95% exemption of the Basic Health Plan for that semester, 90% exemption of the Family Plan for that semester and a 95% exemption for Fall and Spring Student Health Insurance Plan (SHIP.)
- **\$6,935.00** 95% exemption of the Basic Health Plan for Fall and Spring, 90% reduction of the Family Plan for Fall and Spring semester and a 95% exemption for Fall and Spring Student Health Insurance Plan (SHIP.)

Students who register for less than 5 credits or pay the Program Fee are not automatically enrolled for Health Insurance and **must contact UHS directly for enrollment information.**

RETROACTIVE WAIVER/FEE REIMBURSEMENT

If a student has GEO earnings in only the Spring 08 semester of \$6,935.00 or greater they will be required to pay their full Fall 07 bill; SHIP, tuition and Curriculum Fee will be reimbursed during the week of April 15, 2008.

If a student has GEO earnings only in the Spring 07 semester of at least \$3,467.75 but less than \$6,935.00 they will be required to pay their full Fall 07 bill. The Fall 07 SHIP will be reimbursed during the week of April 15, 2008.

VACATION AND OTHER TIME OFF (pro rated if less or more than 1 FTE)

- **Vacation** = 1 day per month
Example: For a 20 hour per week appointment, vacation time equals 4 hours per month. You can use the multiplier .0473 times the total number of hours to determine Vacation time.
- **Additional Time** =24 hrs. per semester for a FTE (fulltime) position. *Example:* For a 20 hr per week appointment, Additional Time equals: 20 hrs x 19 wk. X .063 = 24 hours/semester You can use the multiplier .063 times the total number of hours to determine Additional Time.

Holidays: Graduate student employees who normally work on a day when the University is closed due to a holiday shall receive pay for that day. However, when class days are switched (Monday schedule is on Wednesday) workdays will be switched as well. The following days are considered holidays:

New Year's Day	Washington's Birthday	Memorial Day	Labor Day	Columbus Day	Veteran's Day	Thanksgiving Day
Christmas Day	Martin Luther King Day	Patriot's Day	Independence Day			