



**FIELD EXPERIENCE PROGRAM**  
 511 Goodell Building  
 University of Massachusetts Amherst  
 140 Hicks Way  
 Amherst, MA 01003-9272  
 Phone: 413-545-6265 Fax: 413-545-4426  
 Website: [www.umass.edu/careers](http://www.umass.edu/careers)

**FINAL EVALUATION FROM SUPERVISOR**

Student Name: \_\_\_\_\_ ID #: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Organization's Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

*We would like to thank you for working with the above student during his/her field placement. Please take a few moments to fill out the attached evaluation. The Field Experience Program will use comments or responses made on this form to better serve your company and the student. The evaluation will be kept in the student's file and may be accessed by the student at any time.*

**Student Information:**

1. Please describe specific projects performed by the student:

2. Please rate the student's abilities in the following areas:

(1= Excellent, 2=Above Average, 3=Average, 4=Needs Improvement, NB=No Basis for evaluation)

Ability to apply classroom knowledge to actual practice	1	2	3	4	NB
Works as part of a team	1	2	3	4	NB
Communicates well through speaking	1	2	3	4	NB
Communicates well in writing	1	2	3	4	NB
Demonstrates initiative	1	2	3	4	NB
Demonstrates follow-through on projects	1	2	3	4	NB
Demonstrates an ability to think critically	1	2	3	4	NB
Seeks creative solutions to work challenges	1	2	3	4	NB
Demonstrates effective organizational skills	1	2	3	4	NB
Demonstrates effective time management skills	1	2	3	4	NB
Demonstrates an ability to work well with diverse populations	1	2	3	4	NB
Demonstrates leadership skills	1	2	3	4	NB
Demonstrates ability to solve problems	1	2	3	4	NB
Demonstrates computer skills	1	2	3	4	NB
Demonstrates a mastery of technical and electronic systems	1	2	3	4	NB
Overall evaluation of student's performance	1	2	3	4	

Please list and rate other competencies you have observed.

3. Are there specific areas of improvement that you feel the student should be aware of? Please describe.

4. If circumstances permitted, would you hire the student again?

**Program Information:**

1. How would you rate your satisfaction with the UMass Amherst Field Experience Program?  
(1=Excellent, 2=Above Average, 3=Average, 4=Needs Improvement, NB=No Basis)

1                      2                      3                      4                      NB

Please describe:

2. Would you like to add/maintain a position listing with our office?  Yes  No

3. Are there specific needs for student placement that your company/agency is anticipating for the upcoming year?

**CERTIFICATION OF PARTICIPATION:**

Upon successful completion of their Field Experience placements and submission of all required reports, University students receive official recognition of the experience on their academic transcripts. It is very important to your student, therefore, that we receive the following information:

Exact employment dates: \_\_\_\_\_ to \_\_\_\_\_  
(month/day/year) (month/day/year)

Total numbers of hours worked: \_\_\_\_\_

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date