



Bursar Information



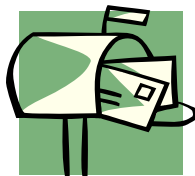
Excess Express- Don't wait in line to pick up your refund check! Sign up for Express Express and have your refund automatically deposited into any U. S. bank account of your choice. To enroll, log online to SPIRE and enter your bank information. Check our website at www.umass.edu/bursar for more details!



Payment Information- The Bursar's office accepts checks, cash or money orders. Please **DO NOT** mail cash. You also have the option to pay online by credit card or directly from your bank account through Tuition Management Systems. For additional information about alternative methods of payment go to www.afford.com/umassamherst or call 1-888-216-4258.



Online Health Insurance Waiver- If you are an entering student for Spring 2007, and wish to waive your **Student Health Insurance Plan** visit <http://spire.umass.edu> for a link to the **On-line Waiver Process**. Should you experience any problems with the on-line waiver, contact **Health Services at (413)577-5192**. If you are a returning student and did not waive the plan for Fall 2006 you may **NOT** waive it for Spring 2007.



Billing Address- The first Bursar bill is typically sent to the student's permanent address and every subsequent bill is sent to the student's local/school address. You now have the option to select the address where you want your Bursar bill sent. Log onto SPIRE and navigate to the Personal Portfolio option to add the new address making sure you select **BILL** as the address type.



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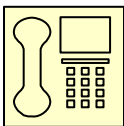


Bursar's Office- Don't forget you have access to your bill at all times through SPIRE (<http://spire.umass.edu>). It is your responsibility to monitor your bill to ensure that all payments, scholarships/waivers and financial aid is credited accordingly. Also, please note that Service Indicators might bar your registration in classes. If you have any questions regarding your Bursar bill please contact our Customer Service Helpline at **(413)545-6900**. Our Helpline will be open Monday through Friday 9:00-5:00 beginning Monday, January 8, 2007.

Our Website is www.umass.edu/bursar where you can find the fee schedules, fee explanations and more! The Bursar's Office is open daily Monday through Friday. The Teller hours are 9:00-4:00 for payments or to pick up an Excess check and the Customer Service Center at 215 Whitmore Administration Building is open from 9:00-5:00 for inquiries.



Bursar Email- If you are unable to contact the Bursar's Office by telephone, you can contact us by e-mail at Bursar@admin.umass.edu. You can expect a response within 48 business hours.



FERPA- Per federal confidentiality laws the Bursar's office is only allowed to release information to the student even if the parents or another party pays for the bill. However, the student can indicate specific information to be released to designated people through SPIRE. Log onto SPIRE and navigate to Personal Portfolio and select the FERPA privacy waiver where you will be asked to name the person and information that you deem releasable.



Tuition Monthly Service- TMS is an interest free payment plan service which allows the bill payer to spread the costs of education over a five month period for a semester or a ten month period for the year. You decide how much you want to budget monthly and TMS will bill you accordingly and forward the payment to UMass. Contact TMS at 1-888-216-4258 or visit www.afford.com/umassamherst to get more information or to enroll.