INDIVIDUAL PAYMENT SYSTEM

Your group leader has elected to utilize Bob Rogers Travel’s online Individual Payment System (IPS) to collect trip payments. Please read the following information to assist you in registering for this trip.

**Friends & Family Packages**

<table>
<thead>
<tr>
<th>Trip ID:</th>
<th>MA000200014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Group Name:</strong></td>
<td>University of Massachusetts Minuteman Marching Band</td>
</tr>
<tr>
<td><strong>Destination:</strong></td>
<td>Tournament of Rose Parade</td>
</tr>
</tbody>
</table>

*Details about options will be displayed on registration website*

<table>
<thead>
<tr>
<th>Option</th>
<th>Land Package</th>
<th>Air Fare Selections</th>
<th>Ticket Package</th>
<th>Grandstand Parade Seating Package</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Option 1</strong></td>
<td>Quad Occupancy - $1,149.00</td>
<td>Quad Occupancy - $1,274.00</td>
<td>Quad Occupancy - $1,399.00</td>
<td>Quad Occupancy - $1,899.00</td>
</tr>
<tr>
<td>Package Price</td>
<td>Triple Occupancy - $1,149.00</td>
<td>Triple Occupancy - $1,274.00</td>
<td>Triple Occupancy - $1,399.00</td>
<td>Triple Occupancy - $1,899.00</td>
</tr>
<tr>
<td><strong>Option 2</strong></td>
<td><strong>Package Price</strong></td>
<td><strong>TBD</strong></td>
<td><strong>$305.00</strong></td>
<td><strong>$125.00</strong></td>
</tr>
<tr>
<td><strong>Option 3</strong></td>
<td><strong>Ticket Package</strong></td>
<td><strong>$305.00</strong></td>
<td><strong>$125.00</strong></td>
<td><strong>$125.00</strong></td>
</tr>
<tr>
<td><strong>Option 4</strong></td>
<td><strong>Grandstand Parade Seating Package</strong></td>
<td><strong>$125.00</strong></td>
<td><strong>$125.00</strong></td>
<td><strong>$125.00</strong></td>
</tr>
</tbody>
</table>

**Registration Deadlines**

- Option 1 must be selected by **June 16, 2017**
- Option 2 must be selected by **June 16, 2017** to receive additional information
- Option 3 or Option 4 must be selected by **September 19, 2017**

**Payment Details**

- Will be displayed at time of registration

Payments must be made through the IPS system via VISA, MasterCard, DISCOVER Credit/Debit Card or VISA/Mastercard Reloadable Prepaid Card (available at your local financial institution) and will be automatically deducted from your selected card on the payment due dates.

All Gift Cards are not accepted.

**CANCELLATION POLICY**

All cancellations must be in writing to Bob Rogers Travel. All payments paid prior to the individual cancellation (determined by the postmark or email date) are nonrefundable and nontransferable. No refunds or credits will be issued for a cancelled participant.
INSTRUCTIONS FOR CREATING YOUR IPS ACCOUNT

You will need the following items to be able to create your IPS Account.

- An active Credit /Debit/Reloadable Prepaid Card endorsed by Visa, MasterCard or Discover,
- An active email account.
- Your Trip ID.
- Internet access.

**STEP 1:**
- Go to **ips.bobrogerstravel.com** to begin the registration process.
- If you are a new user, please enter in Trip ID #: 1L009700022 to register.
- If you are a returning user, please enter in your E-mail and password to register.

**Returning Users**

**New Users**

Enter the trip ID provided by your organizer and click Register.

<table>
<thead>
<tr>
<th>E-Mail Address</th>
<th>Password</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**STEP 2:**
- Complete all appropriate fields.
  - Password must be alpha & numeric with a minimum of eight characters and one upper case character.

**Step 3:**
- Read and accept the following Travel Insurance Acknowledgement and Travel Agreement.

**STEP 4:**
- After all appropriate information has been supplied, an enrollment email will be sent to the provided address. All future notifications will come via email. *(Check junk/spam folder if emails are not received.)*
  - If you need to **register additional travelers**, please login using your email and password, then click on the trip ID and select “Add a Traveler”.
  - Return to **ips.bobrogerstravel.com** to review your account and update your payment information.

**Thank you for choosing Bob Rogers Travel – we look forward to helping you create lasting memories!**