



Wire Transfer Request Form

Treasurer's Office Use Only

Treasurer's Office Approval		Approval Date	
Exchange Rate		TRN	
Bank Authorization Number		Date of Wire Transfer	

Campus AP / Bursar Department Use Only

Campus		Date of Request	
Name of Requester		Campus Phone	
Reason for Wire Pmt			
Campus Controller Approval		Approval Date	

Section A: Required Bank Information

US Dollar Amount	\$	<i>*If funds are to be wired in USD outside of the US, a corresponding US bank is required.</i>	
Currency Type (Specify if other than USD)		Foreign Currency Amount	
Bank Name		SWIFT Code (Foreign Banks)	
Bank ABA		Bank Acct. No	
Bank Acct. Name		Bank IBAN (Country Specific Code)	
Reference Information (For Wire Reference)			

Section B: Payment Information

Purchase Order Number (Use only if PO Voucher)		Voucher ID	
Vendor ID	Vendor Location	Vendor Name	
Invoice Date	Invoice Number		

Section C: Chartfield Information

Business Unit:					Speed Type:	
Account	Fund	Dept ID	Program	Class	Project/Grant	Line Amount

